



TAMWORTH REGIONAL COUNCIL

ORDINARY COUNCIL MINUTES

of the **Meeting of Tamworth Regional Council** held in the **Council Chambers**,
Lands Building, 25-27 Fitzroy Street, Tamworth

9 SEPTEMBER 2025

**PAUL BENNETT
GENERAL MANAGER**

ORDINARY COUNCIL MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, Lands Building,
25-27 Fitzroy Street, Tamworth
TUESDAY 9 SEPTEMBER 2025 at 6.30PM

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Minutes

PRESENT: Cr Russell Webb (Mayor), Cr Jeff Budd, Cr Marc Sutherland, Cr Matt Sharpham, Cr Mark Rodda, Cr Charles Impey and Cr Ryan Brooke.

IN ATTENDANCE: The General Manager, Director Liveable Communities, Director Creative, Communities and Experiences, Director Regional Services and Acting Executive Manager Strategy and Performance.

1 **APOLOGIES AND LEAVE OF ABSENCE**

Apologies were announced as having been received from Cr Brendon North and Cr Steve Mears who are unable to attend the Meeting due to being on leave.

MOTION

Moved Cr Sutherland/Cr Impey

That the apology be accepted and Cr Brendon North and Cr Steve Mears be granted leave of absence from the Meeting.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

217/25 RESOLVED

2 **COMMUNITY CONSULTATION**

Nil

3 **MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

MOTION

Moved Cr Sharpham/Cr Brooke

That the Minutes of the Ordinary Meeting held on Tuesday, 26 August 2025, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

218/25 RESOLVED

4 DISCLOSURE OF INTEREST

Cr Ryan Brooke declared a conflict of interest in item 8.1 'Tamworth Regional Local Traffic Committee Meeting - 6 August 2025', specifically Point 7, of the Business Paper, for the reason that he lives in the vicinity of the shared pathway. Cr Brooke further stated that this was a less than significant, non-pecuniary interest and that he would remain in the Chamber and participate in the debate.

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION – CR MARK RODDA - QUESTIONS ON NOTICE

MOTION

Moved Cr Rodda/Cr Brooke

That the Questions with Notice be received and noted.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

219/25 RESOLVED

OPEN COUNCIL REPORTS

7 ENVIRONMENT AND PLANNING

7.1 DRAFT AMENDMENT NO. 18 TO TAMWORTH REGIONAL DEVELOPMENT CONTROL PLAN 2010

DIRECTORATE: LIVEABLE COMMUNITIES
AUTHOR: Sam Lobsey, Manager - Development

Reference: Item 7.3 to Ordinary Council 10 June 2025 - Minute No. 133/25

MOTION

Moved Cr Sutherland/Cr Brooke

That in relation to the report "Draft Amendment No. 18 to Tamworth Regional Development Control Plan 2010 ", Council adopts the amendments as contained in Annexure 3 of this report.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

220/25 RESOLVED

7.2 PROPOSED ROAD NAMES FOR APPROVED SUBDIVISION (Lot 167 DP 753851) BOWDENS LANE, MOORE CREEK - RN2025-0099

DIRECTORATE:

LIVEABLE COMMUNITIES

AUTHOR:

Kathleen See-Kee, Development Support Officer

MOTION

Moved Cr Impey/Cr Brooke

That in relation to the report "Proposed Road Names for Approved Subdivision (Lot 167 DP 753851) Bowdens Lane, Moore Creek – RN2025-0099", Council:

- (i) approve in principle the road names: 'Yellow Box' Road; 'Ironbark' Close and 'Buloke' Close;
- (ii) advertise the proposed road names as required by the Roads Act 1993 Section 162, Roads Regulation 2018 Part 2 Division 1 Section 7 to enable interested parties the opportunity to make comment; and
- (iii) provided no submissions are made which object to the proposed road names, proceed to publish the adopted names in the Government Gazette.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

221/25 RESOLVED

8 INFRASTRUCTURE AND SERVICES

Cr Ryan Brooke declared a conflict of interest in this item, specifically Point 7, of the Business Paper, for the reason that he lives in the vicinity of the shared pathway. Cr Brooke further stated that this was a less than significant, non-pecuniary interest and that he would remain in the Chamber and participate in the debate.

8.1 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE MEETING - 6 AUGUST 2025

DIRECTORATE:
AUTHOR:

REGIONAL SERVICES
Graeme McKenzie, Manager - Strategy, Assets and Design
Steven Marshall, Strategy, Assets and Design Engineer

MOTION

Moved Cr Budd/Cr Sharpham

That in relation to the report “Tamworth Regional Local Traffic Committee Meeting - 6 August 2025”, Council:

- (i) approve the proposed changes to signage and line marking along Wallamore Road, Westdale including:
 - a) the installation of a new double one-way barrier line (BL1), double two-way barrier line (BL2), single broken dividing line (DL1) and edge Lines (EL1) from Evans Street to Bowlers Lane; and
 - b) the installation of turn arrows (AR3), a Give Way (R1-2) sign and a Give Way hold line (TB and TB1) at the Evans Street intersection;
- (ii) approve the proposed 2025 “Ride for the Chopper” charity event being held in the Tamworth Regional Council Local Government Area on 19 September 2025;
- (iii) approve the installation of Give Way (R1-2) and Give Way Sign Ahead (W3-2) signs on Bungendore Spur Road in Watsons Creek;
- (iv) approve the installation of pedestrian access infrastructure on Jack Smyth Drive and The Ringers Road in Hillvue;
- (v) approve the installation of pedestrian access infrastructure on The Ringers Road and Longyard Drive in Hillvue;
- (vi) approve the installation of a shared path and associated pedestrian access infrastructure on Longyard Drive in Hillvue; and
- (vii) approve the installation of a shared path and associated pedestrian access infrastructure along Warwick Road, Hillvue.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

222/25 RESOLVED

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 INTEGRATED PLANNING AND REPORTING, OUR PROGRESS REPORT, JANUARY-JUNE 2025

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Katie Alchin, Manager Strategy & Performance

MOTION

Moved Cr Sutherland/Cr Brooke

That in relation to the report “Integrated Planning and Reporting, Our Progress Report, January-June 2025”, Council receive and adopt the report:

COUNCILLORS WHO VOTED FOR THE DECISION	COUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Mark Rodda 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

223/25 RESOLVED

9.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Karen Litchfield, Internal Auditor

MOTION

Moved Cr Sharpham/Cr Budd

That in relation to the report “Audit, Risk and Improvement Committee”, Council:

- (i) receive and note the Minutes of the meeting held 4 August 2025;
- (ii) adopt the Internal Audit Charter; and
- (iii) adopt the Strategic Internal Audit Plan for 2025-2029.

COUNCILLORS WHO VOTED FOR THE DECISION	COUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Mark Rodda 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

224/25 RESOLVED

10 COMMUNITY SERVICES

10.1 TAMWORTH REGIONAL COUNCIL HERITAGE WORKING GROUP MEETING MINUTES - 15 AUGUST 2025 (INCLUDING 2025/2026 HERITAGE ASSISTANCE GRANT ASSESSMENT)

DIRECTORATE: LIVEABLE COMMUNITIES

AUTHOR: Terri John, Business Support Co-Ordinator - Executive Assistant Liveable Communities

MOTION

Moved Cr Brooke/Cr Sutherland

That in relation to the report "Tamworth Regional Council Heritage Working Group Meeting Minutes - 15 August 2025 (Including 2025/2026 Heritage Assistance Grant Assessment)", Council:

- (i) receive and note the Minutes of the Tamworth Regional Heritage Working Group Minutes – 15 August 2025;
- (ii) adopt the recommendation of the Tamworth Regional Heritage Working Group to offer financial assistance, through the Tamworth Regional Heritage Assistance Grant, to the owners of the following properties:

81-87 Queen Street, Barraba	Nil
44 Gipps Street, Tamworth	\$5,450.00
4 Darling Street, Tamworth	\$9,000.00
59 Upper Street, Tamworth	\$2,000.00
165 Peel Street, Tamworth	\$5,450.00
6 Darling Street, Tamworth	\$9,000.00
26 Savoy Street, Barraba	Nil
103 Caroline Street, Bendemeer	Nil
1050 River Road, Bowling Alley Point	\$10,000.00
57 Strafford Street, Manilla	\$1,550.00
106 Belmore Street, West Tamworth	\$5,000.00
67 Denison Street, West Tamworth	\$4,325.00
Total	\$51,775.00; and

- (iii) approve the amount of \$5,125.19 remaining from the 2025/2026 Heritage Assistance Grant to be carried over to the 2026/2027 Heritage Assistance Grant

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

225/25 RESOLVED

10.2 CEMETERY PROCESSING GUIDELINES - ANIMAL INTERMENTS

DIRECTORATE:

REGIONAL SERVICES

AUTHOR:

Paul Kelly, Manager - Sports and Recreation
Anton Logan, Operations Manager - Sports and Recreation

MOTION

Moved Cr Sharpham/Cr Impey

That in relation to the report "Cemetery Processing Guidelines - Animal Interments", Council maintains its current exclusion of animal burials in its cemeteries until clarification is received from Cemeteries and Crematoria NSW, and a draft policy can be workshopped with Councillors.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Mark Rodda
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

226/25 RESOLVED

11 **REPORTS TO BE CONSIDERED IN CLOSED COUNCIL**

NIL

Closure: There being no further business the Ordinary Meeting of Council concluded at 6.41pm.

Cr Russell Webb, Chairperson

Tuesday, 23 September 2025

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